

Annex 5

On-Site Enrollment Assessment Checklist for Premise Identification (PID) site and On-Farm Feed Mill. (Note: This exact wording must be used if industry drafts its own Annex 5 form.)

Instructions:

1. The assessment must be done on-site.
2. Enrollment in the CRFPCP is based upon PID site.
3. If there is more than one barn per PID site that is being enrolled, all applicable barn identifiers and their respective herd marks must be listed on the Annex 5.
4. This amended version of Annex 5 must be completed only by PID sites that newly enroll (or re-enroll) in the CRFPCP or have undergone a change of ownership or change of management according to the CQA management system manual standards.
5. A copy of Annex 5 will be kept at the PID site, the slaughter establishment(s) and the CQA provincial office.

Date:	
PID number of the site:	
Name of the CQA Manager:	
Name of the Producer / livestock owner:	
PID site Name / Farm Name:	
CQA number (optional):	
Mailing address:	
Phone Number:	Fax:

BARN IDENTIFIER	HERD MARK(S)

A.	If there is a CQA On-Farm Feed Mill on this PID site complete all remaining sections.
B.	If this PID site receives feed from a CQA On-Farm Feed Mill located on another PID site, indicate the PID site number or address/LLD (Legal Land Description) of the CQA On-Farm Feed Mill and skip section I and II: _____
C.	If there is no CQA On-Farm Feed Mill on this PID site or if this PID site do not receive feed from a CQA On-Farm Feed Mill, check "N/A" below and skip section I and II. N/A <input type="checkbox"/>

Section I: CQA On-Farm Feed Mill Enrollment Assessment Checklist

#	CQA On-Farm Feed Mill Enrollment Requirements	YES	NO	N/A
1	The CQA On-Farm Feed Mill is registered on the CQA Program and has a valid status.			
2	This CQA On-Farm Feed Mill does not have any outstanding corrective actions related to the CQA Program.			
3a	This CQA On-Farm Feed Mill has not manufactured feed containing Ractopamine in the last 12 months or since a clean-up was completed (in accordance with Annex 1) and records supporting these conditions are available to auditors upon request.			
3b	This CQA On-Farm Feed Mill has not manufactured, had on site, or used any feed or supplements for any species (e.g. poultry feed) that contain bovine meat and bone meal in the last 12 months or since a clean-up was completed (in accordance with Annex 1), and records supporting these conditions are available to auditors upon request.			
4	The CQA On-Farm Feed Mill has obtained Annex 3 (letter(s) of guarantee), issued by enrolled Commercial Feed Facilities (Type A, B and D) that supply them with feed confirming that the facility meets the requirements of the CRFPCP (Annex 3 is not required for single feed ingredients (such as concentrated minerals, vitamins, flavours and enzymes) manufactured in facilities other than Type A, B and D). Commercial Feed Facility(s) name(s) and location(s) (town name) or facility code(s): _____ _____			
5	This CQA On-Farm Feed Mill has started collecting the shipping documents or invoices (feed delivery slips) for each load of feed delivered and they confirm that the feed being delivered has been made in accordance with the CRFPCP.			
6	CQA feed mixing and sequencing records are maintained, have been kept on file since the last CQA validation and are available for inspection upon request.			
7	This CQA On-Farm Feed Mill has controls in place to ensure that feeds of unknown origin are not accepted.			
8	The personnel in charge of the On-Farm Feed Mill are aware that the CQA Provincial Coordinator must be contacted within 24 hours in the event that Ractopamine is introduced or was likely to have been introduced to the on-farm feed mill.			

Chapter 11

9	An on-site examination and record review of this CQA On-Farm Feed Mill has been performed.			
Additional questions for CQA On-Farm Feed Mills that have used Ractopamine in the past 12 months.		<input type="checkbox"/> N/A		
10	Appropriate clean-up of the feed mill has been demonstrated, including records of a clean-up in accordance with Annex 1 of the CRFPCP.			
11	This CQA On-Farm Feed Mill has collected the shipping documents or invoices (receiving records, feed delivery slips) for each load of feed delivered since the clean-up (Annex 1), confirming that the feed being delivered has been made in accordance with the CRFPCP.			

Section II: Declaration by External Assessor and CQA Manager or producer for the CQA On-Farm Feed Mill.

- ☐ This CQA On-Farm Feed Mill has demonstrated adherence to the requirements and may be enrolled to the CRFPCP.

External Assessor Signature

CQA Manager or producer Signature

External Assessor Printed Name

CQA Manager or producer Printed Name

CQA On-Farm Feed Mill audit date

Date

Section III: Type A and B PID site CRFPCP Enrollment Requirements

#	PID site Enrollment Requirements	YES	NO	N/A
1	The PID site is registered in the CQA Program and has a valid status.			
2	This PID site does not have any outstanding corrective actions related to the CQA Program.			
3	All individual barns in the PID site have their barn-exclusive herd mark(s).			
4a	This PID site is able to demonstrate that pigs have not been fed with feed containing Ractopamine in the past 12 months or since a clean-up (in accordance with Annex 1) was completed and records supporting these conditions are available to auditors upon request.			
4b	This PID site is able to demonstrate that pigs have not been fed with any feed or supplements that contain bovine meat and bone meal in the last 12 months or since a clean-up was completed (in accordance with Annex 1), and records supporting these conditions are available to auditors upon request.			
5	The PID site has started collecting the shipping documents or invoices (feed delivery slips) for loads of feed delivered, confirming that the feed being delivered has been made in accordance with the Program.			
6	The PID site has the supporting records demonstrating that the incoming animals have not been fed with feed containing Ractopamine in the past 12 months or since a clean-up (as per Annex 1) was completed and these records are maintained and available to auditors upon request.			
7	<p>The CQA Manager or Producer of the PID site has obtained Annex 3 (letter(s) of guarantee), issued by enrolled Commercial Feed Facilities (Type A, B and D) that supply them with feed, confirming that the facility meets the requirements of the CRFPCP. (Annex 3 is not required for single feed ingredients (such as concentrated minerals, vitamins, flavours and enzymes) manufactured in facilities other than Type A, B and D)). Write the name or the facility code and the type of Commercial Feed Facilities supplying feed.</p> <p>Commercial Feed Facility(s) name(s) and location(s) (town name) or facility code(s): _____</p> <p>_____</p> <p><i>(Answer "N/A" if feed is only supplied by On-Farm Feed Mill)</i></p>			
8	This PID site has controls in place to ensure that feeds of unknown origin are not accepted.			
9	CQA validation report is maintained on file since the last validation and available for review to auditors upon request.			
10	The CQA Manager and the barn personnel are aware that the CQA Provincial Coordinator and the slaughter establishment must be contacted within 24 hours in the event that Ractopamine is introduced or was likely to have been introduced to the PID site.			
11	The CQA Manager is aware of the CRFPCP CQA Manager and Producer responsibilities.			

Chapter 11

12	An on-site examination and record review of this PID site has been performed.			
Additional questions for PID sites that have used Ractopamine in the past 12 months.		<input type="checkbox"/> N/A		
13	Appropriate clean-up has been demonstrated, including records of clean-up in accordance with Annex 1 of the CRFPCP.			
14	Any animals that may have been exposed to Ractopamine have been removed or identified and segregated from incoming Ractopamine-free pigs.			
15	The PID site has collected the shipping documents or invoices (receiving records, feed delivery slips) for loads of feed delivered since the clean-up (Annex 1), confirming that the feed being delivered has been made in accordance with the Program.			

Section IV: AUDIT SUMMARY

The following is a summary of the audit conducted for the PID site on _____.
(Insert date)

Option 1 – Adherence without Deviation	YES	NO
This PID site and/or CQA On-Farm Feed Mill (if applicable) has met the requirements of the CRFPCP and the facilities can be enrolled in the CRFPCP.		
If the CQA On-Farm Feed Mill is located on another PID site, this CQA On-Farm Feed Mill has a valid status on the CRFPCP and CQA Program.		

Option 2 – Adherence with Minor Deviation	YES	NO
The following deviation(s) from the items listed above were identified at the PID site and/or CQA On-Farm Feed Mill (if applicable) at the time of the audit: _____ _____		
Corrective actions were completed within 15 business days after the date of the audit and completion was verified. <i>Date the corrective action has been completed:</i> _____		
The PID site and/or CQA On-Farm Feed Mill (if applicable) has corrected the identified deviation(s) in an effective manner and demonstrated adherence to the CRFPCP requirements and the facilities can be enrolled in the CRFPCP.		
If the CQA On-Farm Feed Mill is located on another PID site, this CQA On-Farm Feed Mill has a valid status on the CRFPCP and CQA Program.		

Option 3 – Major Deviation Leading to Non-Adherence

- ☐ Minor corrective actions were not completed **within 15 business days** after the date of the audit.

OR

- ☐ There is introduction or likely introduction of Ractopamine to the PID site and/or CQA On-Farm Feed Mill.

- ☐ The PID site and/or CQA On-Farm Feed Mill cannot be enrolled in the CRFPCP.

Section V: Declaration by External Assessor and CQA Manager or producer

Type A PID site – PID site registered under the CQA program where pigs that have not been fed with feed containing Ractopamine in the last 12 months were raised.

- ☐ This PID site was approved under the previous CFIA EU Ractopamine-Free Pork Program.

OR

- ☐ This PID site is able to demonstrate that, pigs fed with feed containing Ractopamine has not been kept on this PID site in the last 12 months.

Type B PID site - PID site registered under the CQA program where pigs that have been fed with feed containing Ractopamine in the last 12 months were raised.

- ☐ This PID site is able to demonstrate that appropriate clean-up procedures in accordance with Annex 1 has been implemented prior to introducing eligible animals.

- ☐ This PID site has demonstrated adherence to the requirements and may be enrolled to the CRFPCP.

External Assessor Signature

CQA Manager or producer Signature

External Assessor Printed name

CQA Manager or producer Printed name

PID site visit Date

Date

Section VI: Declaration by the Slaughter Establishment

Instruction:

- ✓ To be completed by the Slaughter Establishment representative
- ✓ A copy of the completed and signed Annex 5, by the External Assessor and CQA Manager or Producer and the slaughter establishment, must be sent to the CQA Provincial office.

Type A PID site:

- ☐ This PID site has successfully passed the **Annex 5** – On-site Enrollment Assessment Checklist for Premise Identification (PID) site and On-farm Feed Mills and meets the requirements of the CRFPCP and its coordinates may be added to the provincial CQA eligibility list.
- ☐ The Slaughter Establishment has on file the signed **Annex 2** - Agreement between the Premise Identification (PID) site and the Slaughter Establishment.

(Slaughter Establishment Rep. Signature)

(Slaughter Establishment Rep. Printed name)

Type B PID site:

- ☐ This PID site has successfully passed the **Annex 5** – On-site Enrollment Assessment Checklist for Premise Identification (PID) site and On-farm Feed Mills and meets the requirements of the CRFPCP and its coordinates may be added to the provincial CQA eligibility list.
- ☐ The Slaughter Establishment has on file the signed **Annex 2** - Agreement between the PID site and the Slaughter Establishment.
- ☐ This PID site has completed the conditional carcass sample test from the first lot of animals and **tested negative** for the presence of Ractopamine.

(Slaughter Establishment Rep. Signature)

(Slaughter Establishment Rep. Printed name)

(Date)

A copy of the completed and signed Annex 5, by the External Assessor and CQA Manager or the producer and the slaughter establishment, must be sent to the CQA Provincial office.