Annex 5.1

Annual Assessment Checklist for PID site and On-Farm Feed Mill. (Note: **This exact wording must be used**.)

Instruction:

- If there is more than one barn per PID site being enrolled, all applicable barn identifiers and their respective herd marks must be listed on Annex 5.1.
- This amended version of Annex 5.1 must be completed on a yearly basis according to the PID site CQA cycle.
- A copy of Annex 5.1 will be kept at the PID site and the CQA provincial office.
- All Type B PID sites completing the Annex 5.1 with a minimum of 12 months after enrollment will automatically become Type A PID sites if all the program requirements are met.

❑ **Full Validation**	❑ **Partial Validation**
Date:	
PID site number:	
Name of the CQA Manager :	
Name of the Producer / livestock owner:	
PID site Name / Farm Name:	
CQA number :	
Mailing address:	
Phone Number:	**Fax and/or email::**

BARN IDENTIFIER NUMBER	**HERD MARK(S)**

A.	If there is a CQA On-Farm Feed Mill on this PID site complete all remaining sections.
B.	If this PID site receives feed from a CQA On-Farm Feed Mill located on another PID site, indicate the PID site number or address/legal land description of the CQA On-Farm Feed Mill and skip section I and II: _____
C.	If there is no CQA On-Farm Feed Mill on this PID site or if this PID site do not receive feed from a CQA On-Farm Feed Mill, check “N/A” below and skip section I and II. N/A ❒

Section I: CQA On-Farm Feed Mill Annual Assessment Requirements

#	CQA On-Farm Feed Mill Annual Assessment Requirements	YES	NO	N/A
1	The CQA On-Farm Feed Mill is registered in the CQA Program and has a valid status.			
2	This CQA On-Farm Feed Mill does not have any outstanding corrective actions related to the CQA Program.			
3a	This CQA On-Farm Feed Mill has not manufactured feed containing Ractopamine since enrolling in the Program and the information entered on the records since the last CQA validation support these conditions; these records are available to the auditors upon request.			
3b	This CQA On-Farm Feed Mill has not manufactured, had on site, or used any feed or supplements for any species (e.g. poultry feed) that contain bovine meat and bone meal since the last CQA validation or since the Declaration (Annex 14) by Producer or CQA Manager on the use of bovine meat and bone meal was signed.			
4	This CQA On-Farm Feed Mill has the shipping documents or invoices (feed delivery slips) for each load of feed delivered since the last CQA validation or since enrolling in the Program, confirming that the feed being delivered has been made in accordance with the Program.			
5	The CQA On-Farm Feed Mill has obtained Annex 3 (letter(s) of guarantee), issued by enrolled Commercial Feed Facilities (Type A, B and D) that supply them with feed, confirming that the facility meets the requirements of the CRFPCP. (Annex 3 is not required for single ingredient feeds (such as concentrated minerals, vitamins, flavours and enzymes) manufactured in facilities other than feed facilities (Type A, B and D)). Commercial Feed Facility(s) name(s) and location(s) (town name) or facility code(s): _____ _____ _____			
6	CQA feed mixing and sequencing records are maintained, kept on file since the last CQA validation and available for inspection upon request.			
7	This CQA On-Farm Feed Mill has controls in place to ensure that feeds of unknown origin are not accepted.			
8	The personnel in charge of the CQA On-Farm Feed Mill are aware that the CQA Provincial Coordinator must be contacted within 24 hours in the event that Ractopamine is introduced or was likely to have been introduced to the on-farm feed mill.			
9a	**For a full validation,** an on-site examination and record review of this CQA On-Farm Feed Mill has been performed.			

9b	**For a partial validation,** a record review of this CQA On-Farm Feed Mill has been performed.			

Section II: Declaration by Validator and CQA Manager for the CQA On-Farm Feed Mill.

- ❑ This CQA On-Farm Feed Mill has demonstrated adherence to the requirements of the CRFPCP and maintains its enrollment.

_____	_____
Validator Signature	**CQA Manager Signature**
_____	_____
Validator Printed Name	**CQA Manager Printed Name**
_____	_____
CQA On-Farm Feed Mill audit date	**Date**

Section III: Type A and B PID site Annual Assessment Requirements

#	Type A and B PID site Annual Assessment Requirements	YES	NO	N/A
1	The PID site is registered on the CQA Program and has a valid status.			
2	This PID site does not have any outstanding corrective actions related to the CQA Program.			
3	The PID site has barn-exclusive herd mark(s).			
4	A copy of Annex 5 is kept on file stating that the PID site met the requirements of the CRFPCP.			
5	This PID site has a signed Annex 2 Agreement between the PID site and the slaughter establishment stating that the PID site met the requirements of the CRFPCP upon enrollment.			
6a	This PID site is able to demonstrate that pigs have not been fed with feed containing Ractopamine since enrolling in the program and the information entered on the records since the last CQA validation support these conditions; these records are available to the auditors upon request.			
6b	This PID site is able to demonstrate that pigs have not been fed with any feed or supplements that contain bovine meat and bone meal since the last CQA validation or since the Declaration (Annex 14) by Producer or CQA Manager on the use of bovine meat and bone meal was signed.			
7	The PID site has the shipping documents or invoices (feed delivery slips) for each load of feed delivered since the last CQA validation or since enrollment on the program, confirming that the feed being delivered has			

	been made in accordance with the Program.			
8	The PID site has supporting records, since the last CQA Validation or since enrolling in the program, demonstrating that the incoming animals have not been fed with feed containing Ractopamine and the records are maintained and available to auditors upon request.			
9	The PID site has the Swine Movement Documents (Annex 4) for all shipments of pigs from this production site, and copies are kept on-site since the last CQA Validation or since enrolling in the program and records are available to auditors upon request.			
10	The CQA Manager of the PID site has obtained Annex 3 (letter(s) of guarantee), issued by enrolled Commercial Feed Facilities (Type A, B and D) that supply them with feed confirming that the facility meets the requirements of the CRFPCP. (Annex 3 is not required for single ingredient feeds (such as concentrated minerals, vitamins, flavours and enzymes) manufactured in facilities other than feed facilities (Type A, B and D)). Write the name or the facility code and the type of Commercial Feed Commercial Feed Facility(s) name(s) and location(s) (town name) or facility code(s): _____ _____ *(Answer "N/A" if feed is only supplied by On-Farm Feed Mill)*			
11	The PID site has controls in place to ensure that feeds of unknown origin are not accepted.			
12	CQA validation report is maintained on file since the last validation and is available to auditors upon request.			
13	The CQA Manager and the barn personnel are aware that the CQA Provincial Coordinator must be contacted within 24 hours in the event that Ractopamine is introduced or was likely to have been introduced to the PID site.			
14	The CQA Manager is aware of the CRFPCP responsibilities for CQA Managers or Producers.			
15a	**For a full validation,** an on-site examination and record review of this PID site has been performed.			
15b	**For a partial validation,** a record review of this PID site has been performed.			

Section IV: AUDIT SUMMARY

The following is a summary of the audit conducted for the PID site on _____
(*Insert date)*

Option 1 – Adherence without Deviation	YES	NO
This PID site and/or CQA On-Farm Feed Mill (if applicable) has met the requirements of the CRFPCP and the facilities can remain enrolled in the CRFPCP.		
If the CQA On-Farm Feed Mill is located on another PID site, this CQA On-Farm Feed Mill has a valid status on the CRFPCP and CQA Program.		

Option 2 – Adherence with Minor Deviation	YES	NO
The following deviation(s) from the items listed above were identified at the PID site and/or CQA On-Farm Feed Mill (if applicable) at the time of the audit: _____ _____		
Corrective actions were completed **within 15 business days** after the date of the audit and completion was verified. ***Date the corrective action has been completed:*** **_____**		
The PID site and/or CQA On-Farm Feed Mill (if applicable) has corrected the identified deviation(s) in an effective manner and demonstrated adherence to the CRFPCP requirements and the facilities can remain enrolled in the CRFPCP.		
If the CQA On-Farm Feed Mill is located on another PID site, this CQA On-Farm Feed Mill has a valid status on the CRFPCP and CQA Program.		

Option 3 – Major Deviation Leading to Non-Adherence
❑ Minor corrective actions were not completed **within 15 business days** after the date of the audit. OR ❑ There is introduction or likely introduction of Ractopamine to the PID site and/or CQA On-Farm Feed Mill.
❑ The PID site and/or CQA On-Farm Feed Mill must be removed from the CRFPCP.

Section V: Declaration by Validator and CQA Manager or producer

_____	_____
Validator Signature	**CQA Manager or producer Signature**
_____	_____
Validator Printed Name	**CQA Manager or producer Printed Name**
_____	_____
PID site audit date	**Date**

The Annex 5.1 must be sent to the CQA Provincial Coordinator along with the CQA Validation Report. A copy of this Annex 5.1 and CQA Validation report will be kept at the PID site, and by the CQA Program Validator.